

TelNet SMS is a cutting-edge communication platform that offers businesses a seamless way to engage with their customers through SMS, WhatsApp and other channels. This service streamlines communication and enhances customer interactions. With TelNet SMS, businesses can manage their texting campaigns, automate responses and integrate with various tools to optimize their communication strategies.

To access TelNet SMS on a PC or Mac, open web browser and enter https://app.clerk.chat/login.

Enter your Email Address.

Note: Do not click the "Sign Up" option near bottom of screen.

Login	to Clerk Chat
Enter	er your email to login
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	Login
Co	ontinue with Microsoft
Go	Continue with Google
😗 C	Continue with Webex
Dep't b	ave an account? Sign Lin

There is no separate pre-defined password to enter. After entering your email address, you will be prompted to enter a verification code. A one-time verification code will be automatically emailed to you. Check your email for the verification code and then enter it in the field below. Click **Login**.

Note: Avoid entering spaces before or after the verification code.







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After initial login, menu options and an inbox will be displayed similar to image below:





To begin using SMS, let's first start with a test message. Pick up your smartphone, send a text message from the native texting app (iMessage, etc) to your newly SMS enabled business number.

Midwest Ente jake.addams2023@g	+1 248 485 1921 +	(248) -6730	2 3 3
Q Search	Active Archived	November 15, 2024	
🖾 Contacts	Q Search	(248) -6230 - 0149 PM	
Malytics	Conversations · Campaigns O	Hi I'm in need of a new phone system. Is that something you can help me with?	
Flows Flows	(248) 6730 1:49 PM		
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(248) 485-1921			
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		Write a message	
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You'll see the message appear on your desktop, respond to the message. Enter your response in the field at bottom of the app and then click **Send**. Review the message on your mobile device.

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Q Search	Active Archived	November 15, 2024	
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Flows Flows	(248) -6730 1:49 PM		
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(248) 485-1921			
		We can absolutely help you with that! My name is Jake. May I get your name please	
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Rename the contact. Click on the unknown name in the field near the far right of the app. Enter **Contact** name. The name is automatically saved to your Contacts.

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Q Search	Active Archived		November 15, 2024	
Contacts	Q Search	Joe Smith = 01:49 PM		JS
	Conversations · Campaigns ©	JS Hi I'm in need of a new phone system. Is the	at something you can help me with?	Joe Smith
Flows	Joe Smith 153 PM	-	Jake Addams = 0151 PM	Personal Contact
E Workflows			We can absolutely help you with that! My name is Jake. May I get your name please	🖪 Message
Settings		Jan Smith = 0152.254		
Phones		JS My name is Joe Smith nice to meet you		Compliance
(248) 485-1921				Personal contact Only visible to you
				S Opt out Will no longer receive messages
				 About
				C Phone
				🖂 Email + Set a value
				+ Add a new property
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		Write a message		
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Send a message to another person (a coworker, friend, etc). Click **Send** a message near lower right portion of app.

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	Inbox (248) 485-1921	



Enter the **phone number** of any SMS enabled device near the top of the app. An available contact could also be entered. Type a message near the bottom of the app and then click **Send**.

Midwest Ente Y	📱 +1 248 485 1921 🛛 🚥 😑	To: Enter a phone, name or paste a list of phone numbers
Q Search	Active Archived	
Contacts	Q Search	
Analytics	Conversations · Campaigns ©	
Flows	Joe Smith 1:53 PM	
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To add a contact, click the Contacts menu in left navigation and then click Add contact.

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Search	All Contacts Cohorts Block list		
Contacts	Q Search in contacts	All cohorts \$	
Flows	Name	Phone number Email	
B Workflows	Joe Smith	(248) 6730 —	
Phones			
Inbox (248) 485-1921			

Near the far right of the app, Enter name, Phone number and any other relevant contact info.

Contact Information ×				
	En	ter a name		
•	About			
S	Phone	+ Set a value		
	Email	+ Set a value	- 1	
+	Add a new p	property		

Note: There are additional ways to enter multiple contacts via .csv import or several integrations to popular applications.



Update your profile. On left navigation, click **Settings**. On the **Profile** page, make appropriate updates to your avatar and/ or signature. There is an option to include your signature at the bottom of all messages (and can be disabled at any time as well). Then click **Save changes**.

← Home Account Profile	Account / Profile Profile All of the information about you	
Workspace x ^A , Integrations C ^O Notifications	AVATAR User avatar Min. 64×64 px; File format: .png, .jpg, or .jpeg under 10	Mb 🔿 Upload
	PERSONAL DATA	
	First Name	Last Name
	Jake	Addams
	Email jake.addams2023@gmail.com	Role
	SIGNATURE	
	i.e sent from Alice Gem at Clerk Chat	
	Save changes Cancel	

Cohorts are a group of people that you may want to send a message to. Select **Contacts** from the left navigation. **Enable the checkboxes** next to the desired contacts that you want to add to a group. Click **Create a cohort** near the bottom of the app.

iske.addams2023@g	Contacts (R 2)	👍 Import Contacts 🛛 + Add contact
Q Search	All Contacts Cohorts Block list	
Contacts	Q Search in contacts All cohorts \$	= Filter
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G Cathiana	🔽 😳 Joe Smith (248)6730	
Phones	🖸 Lauren Stevens (588) 781-2356 —	
(248) 485-1921		
	Contacts selected: 2 + Add t	Export to CSV Delete ×



Enter a name for the new Cohort group and then click **Create**.

₩idwest Ente jake.addams2023@g	Contacts (R 2)	Import Contacts + Add contact
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Contacts Analytics	Q. Search in contacts All cohorts 2	= Filter
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Intox [P48] 485-1921	Create a cohort Tou are going to create an exclusion with 2 contacts. Previde a cohort rame to save. VIP Customer List Cahort access Cahort access Cahort access Create	
	Contacts selected: 2 Create a cohor: + Ad	d to Export to CSV 🔀 Delete 🗙

The new cohort name now appears on the **Cohorts** sub tab. Click **arrow** near far right to send a message to the cohort group.

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Settings				
Phones				
Inbox				
(248) 485-1921				



Enter message near bottom of app and then click **Send**.

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🗄 Contacts	Q Search =		Joke Addams = 02:22 PM
H Analytics	Conversations - Campaigns ©		As a member of our VIP club, you'll be receiving complimentary tickets to the Detroit
Flows	Joe Smith, Lauren St 2:22 PM As a member of our VIP club, you'll		Lions game this sunday!
I Workflows	be receiving complimentary ticket		
Settings	(248) 485-9321 2:00 PM Hey Alex I'll meet you at your office temperature merchag and will		
Phones	Joe Smith 153 PM		
(248) 485-1921	0		
		Write a message	
		🖉 😳 🖪 🐹 Signature 🗩	Send
	Shift + U Navigate ×		